



NATIONAL ASSEMBLY SECRETARIAT
(Human Resources Management Wing)

F. No. 21(1)/2026-HRM-I (18)
Islamabad, the 30th January, 2026

OFFICE ORDER

Subject: **STRICT IMPLEMENTATION ON NEW ORGANIZATIONAL CHART OF THE NATIONAL ASSEMBLY SECRETARIAT**

In continuation of this Secretariat's Circular issued *vide* F. No. 14(1)/2025-HRD, dated 9th October, 2025, it has been observed with concern that instructions regarding adherence to the approved Organizational Chart are not being strictly complied with in certain cases.

2. The competent authority has taken a serious view of such tendency and has directed that all officers and officials shall strictly follow the prescribed chain of command as laid down in the approved Organizational Chart of the National Assembly Secretariat.

3. Henceforth, all official business, correspondence, files and communications shall be initiated, processed and submitted strictly through the prescribed hierarchical structure. Any deviation from the approved chain of command shall be viewed seriously and may entail administrative action under the relevant rules.

4. All Heads of Wings, Directorates and Branches are requested to ensure compliance with these instructions.

5. This issues with approval of the competent authority.

(Syed Mujahid Hussain)
Section Officer (HRM-I)

All Employees of the
National Assembly Secretariat

Copy to:

- (1) The Principal Secretary to the Hon'ble Speaker
- (2) Staff Officer to the Secretary
- (3) The Adviser on Legislation, Parliamentary Proceedings and Training
- (4) The Special Secretaries / Additional Secretaries / Joint Secretaries / Deputy Secretaries / Assistant Secretaries / Section Officers
- (5) The Senior Director General (Proceedings)
- (6) The Director Generals / Directors / Deputy Directors / Assistant Directors
- (7) All Wings / Directorates / Branches / Offices.
- (8) Office Order Folder